

South East Asia Fencing Federation Championships 2016
3 – 6 September, Singapore



INVITATION

Dear South East Asia (SEA) Fencing Federations

Fencing Singapore are pleased to warmly invite you to Singapore for the South East Asia Federations Fencing Championships (SEAFF) 2016 held from 3rd to 6th of September 2016.

Please book the accommodation and transportation directly with our Official Hotel before the indicated deadline. After the deadline, there might be a possibility that there will be no available rooms in the official hotels.

Information about the competition is attached herewith but do stay tuned to our website, Facebook and twitter sites for regular updates about the competition. Please do not hesitate to contact our competition secretariat staff for more information or if you have any questions.

We look forward to welcoming you and your contingent and hope you will have an enjoyable experience in Singapore.

A handwritten signature in black ink, appearing to read "Juliana Seow".

JULIANA SEOW
President
Fencing Singapore

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- 1. ORGANIZER:** FENCING SINGAPORE
Stadium Drive, NSA Office,
Singapore 397630
Tel/Fax: +65 6702 3740
Email: admin@fencingsingapore.org.sg
- 2. VENUE:** Singapore Sports Hub – OCBC Arena Hall 6
1 Stadium Drive, National Stadium, Singapore 397629
- 3. DATE:** 3rd to 6th September 2016

4. COMPETITION SCHEDULE

Date	Event	Remark
2 nd Sept 2016 (Fri)	09:00 – 18:00 Weapons Check 17:00 Team Managers and Referees meeting	
3 rd Sept 2016 (Sat)	Men's Epee Women's Sabre Women's Foil	Individual
4 th Sept 2016 (Sun)	Men's Foil Men's Sabre Women's Epee	Individual
5 th Sept 2016 (Mon)	Men's Epee Women's Sabre Women's Foil	Team
6 th Sept 2016 (Tues)	Men's Foil Men's Sabre Women's Epee	Team

*Detailed schedules will be out during the Team Manager meeting.

5. MAXIMUM NUMBER OF COMPETITORS PER COUNTRY:

Individual events: Maximum of **Four (4)** fencers per country

Team events: **One (1)** team per country consisting of three (3) fencers and one (1) reserve.

Fencers must have the nationality of the country they represent.

There will be no limited number of entries from the host country.

6. DATELINE SUBMISSION

Preliminary Entry (by event and numbers): This form (Form A) has to be received by the organizing committee not later than **31st July 2016**.

Nominative Entry for Officials and Fencers (by name): This form (Form B) has to be received by the organizing committee not later than **14th August 2016**.

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Hotel Booking – Deadline 3rd August 2016

Flight Details – Deadline 14th August 2016

7. COMPETITION RULES

The fencing competition shall be conducted in accordance with the current Status and Rules of the FIE. In case of disagreement in interpretation of the rules, the latest English version shall prevail.

The Director Technique shall deal with any unforeseen incidents not covered by the rules.

8. EQUIPMENT & WEAPON CONTROL

The following safety standards are to be followed and will be enforced by the referees:

Item	Minimum Safety Level	Additional Notes
Mask	CE 350N	Mask safety features must be intact and working well
Jacket & Breeches	CE 350N	Jacket and Breeches, when worn, should overlap by an area at least 10cm long all around the trunk of the fencer. Zippers should be facing the non-weapon arm. With accordance to the FIE Rules for Competitions: Fencers' Weapons & Equipment Control Document- The fencer must wear, over his jacket, a conductive over-jacket, the conductive surface of which must cover entirely and without omission the valid surface of the body above a horizontal line which, when the fencer is on guard, joins, round the fencer's trunk, the tops of the two hip bones
Socks	None	Socks should be white and cover the entire shin of the fencer and be overlapped by the Breeches just under the knee
Gloves	None	Gloves should not have obvious holes in them
Metallic Jackets	None	Zippers should be facing the non-weapon arm
Weapons	None	Weapons should not be rusty

Please note that the fencers will be required to submit the following parts of their equipment for checks prior to use in the competition:

- All masks for mask mesh integrity
 - Masks must pass the punch test
 - Masks must not be rusty and/or on the verge of failure
 - Masks should not have any mesh indentations

- Conductivity of metallic target areas
 - Foil/Sabre masks, Sabre cuffs, Sabre gloves, Foil/Sabre metallic jackets

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- These items should have a resistance of 50 ohms or less
- Foil/Sabre body cords and mask cables
 - All of these items should be in working order with no breakages or exposed wiring
 - Mask cables and Foil/Sabre body wires should have no tape covering the area connected to the crocodile clip
 - For mask cables and Foil/Sabre body cords, the crocodile clip should be firmly soldered to the correct wire
 - These items should have a resistance of 50 ohms or less

The equipment check area will be manned by designated armorers at the start of the competition for a limited time. Please present the equipment that needs checking in an orderly fashion early to avoid a rush. Equipment that has been checked and pass the tests will be marked by the armorers. Equipment that does not have the correct markings will not be permitted for usage for the competition.

Reminder: It is compulsory for all competitors to wear FIE 800N under plastrons, minimum CE 350N fencing suits and long socks (predominantly white in color that covers to above the knees, i.e. fencing or soccer socks). All Foilists are required to wear a Mask with a conductive bib. Competitors found not wearing the above will not be allowed to fence. Competitors are also reminded to bring a spare weapon and spare body cord to be put at the side of the piste during their bout. Sabre Cuff or Sabre Glove must be used. Sabre and Foil masks may not be used in the Epee event.

Please also be reminded that competitors' equipment can be rejected on the grounds of safety and poor maintenance.

Note: *With reference to the FIE "List of decisions of the 2013 Congress", Fencing Singapore has decided, with effect from 2014, to ban the use of transparent visor masks for all weapons in all competitions. Only masks with two independent, working security devices will be allowed.*

They have to present their equipment at the weapon control preferably the day before their competition.

9. PRIZES

A medal will be awarded to the 1st, 2nd and joint 3rd places in each event.

10. ENTRY FEE

The rate of entry fee is as follows:

Individual event – **US\$50** / person / event

Team event – **US\$120** / team / event

The entry fee is to be paid by the Nominative Entry deadline of **14th August 2016**.

11. WEAPON CONTROL

Weapon control will be carried out 1 day before the competition day.

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12. COMPETITION MANAGEMENT

12.1 Referee

Participating countries are required to be accompanied by number of referee according to the FIE Rules as follow:

1 – 4 fencers	No referee required
5 – 9 fencers	1 FIE or Cat C referee required
10 or more fencers	2 FIE or Cat C referees required

*Referees have to be confirmed together with entries by **14th August 2016**. Should any participating countries fail to provide the required number of referee(s), a penalty of US\$100/per day/ per referee for all days of the competition will be imposed. This payment must be paid before the start of the competition.

12.2 Directoire de Technique (DT)

The DT shall be responsible for the technical organisation of the competition. The members shall be appointed by the host country. The decision of the DT shall be final.

12.3 Protests and Appeals

12.4.1 No appeal can be made against the decision of the Referee regarding a Point of fact*.

12.4.2 If a fencer infringes this principle, casting doubt on the decision of the Referee on a point of fact during the bout, he will be penalised according to the FIE rules.

12.4.3 This appeal must be made: a) in individual events, by the fencer, b) in team events, by the fencer or the team captain,

12.4.4 It should be made courteously but without formality, and should be made verbally to the Referee immediately and before any decision is made regarding a subsequent hit.

12.4.5 If the Referee maintains his opinion, the Refereeing Commission delegate or the Supervisor (if there is no delegate) has the authority to settle an appeal. If such an appeal is deemed to be unjustified, the fencer will be penalised in accordance with the FIE rules.

12.4.6 Protests which are not concerned with a referee's decision must be made in writing without delay; they must be addressed to the Directoire Technique.

12.4.7 A non-refundable fee of SGD100 is to be paid upon lodging an official protest.

*Point of Fact – Referee's judgement of a point.

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13. AIRPORT TRANSFER SERVICE

We will provide transportation to and from the Airport for the participating delegations. The cost is **US\$30** per person (for 4 person or more groups). This service will only be available from 1st – 7th September 2016. Payment of this transportation fee can be transferred together when you pay the entry fee to the Organizer. Please send us the Airport Transfer form (Form C), no later than **14th August 2016**. Confirmed flight itinerary can be emailed to the Organizer by **14th August 2016**.

14. INTERNAL TRANSPORTATION

The transfer service to and fro from the official hotels to the competition hall will be provided only for participants who will be staying at the official hotel with booking made through Fencing Singapore.

15. VISA

Countries who requires Visa will need to send in the visa request form (Form D) together with a copy of their passports to obtain our official letter of invitation where you can then apply at the Singapore embassy in your country. Deadline of visa request is by **3rd August 2016**.

16. TEAM MANAGERS' MEETING

Please note that the Team Manager Meeting will be held on **2nd September 2016 at 16:00 pm**.

17. ACCREDITATION

All balance of payments and accreditation passes will be collected during the team managers meeting.

Officials and athletes should provide a passport-sized photo for ID cards along with the Nominative Entry

Form (Form B) by **14th August 2016**. For each athlete/coach/team manager/member of delegation, a photo must be sent as "jpg" and the format file name of the photo:
<country>_<official/athlete/coach>_<familyname>_<name>.

An example of the file is : SIN_Athlete_LIM_ABC.jpg.

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18. ACCOMODATION

All bookings and payments of hotel will be made directly from the hotel and an official accommodation form is to be filled in with Fencing Singapore. Hotel stated below for your consideration:

Parkroyal on Beach Road (**)**

Address: 7500 Beach Road, Singapore 199591
Phone: +65 6505 5666
Toll-Free: 1800 2557 795

**** Limited rooms available – First Come First Serve Basis**

Hotel Booking Form: **Kindly fill in the accommodation form (Form E). We will get the hotel to contact you upon confirmation**

Rates (per room/night)

Single: USD150 – USD165

Twin: USD165 – USD179

Triple: USD233-USD247

****Breakfast included****



19. BANK DETAILS

Bank Name: DBS Bank
Bank Address: 12 Marina Boulevard DBS Asia Central
Marina Bay, Financial Centre Tower 3
Singapore 018982

SWIFT Code: DBSSGSG

Bank Account Name: Fencing Singapore
Account Number: 020-011760-5
Address: 3 Stadium Drive, NSA Office, Singapore 397630

20. WITHDRAWAL

Please note that any withdrawal on airport transfer after **14th August 2016** will incur a penalty of **50%** of the total payment and withdrawal after **28th August 2016** will incur a penalty of **100%** of the total payment.

For accommodation, the respective hotels will advise on the payment deadlines.

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21. SUMMARY OF DATELINES

Forms to Submit	Deadline
Form A – Preliminary Form by Number	31st July 2016
Form B – Nominative Form by Name & Photos	14th August 2016
Form C – Airport Transfer Form	14th August 2016
Form D – Visa Request Letter	3rd August 2016
Form E – Hotel Booking Form	3rd August 2016
All Payments	14th August 2016

